

# CLASS OBSERVATION FORM



Observer:.....

Date of observation:    /    / 201.....

Supervisor: .....

Course: GE / ESP (circle)

Observed Teacher/Student Teacher .....

Lesson / Subject Topic: .....

The purpose of this form is to assist teacher/peer observation of classroom teaching by providing a checklist of indicators. Please check the appropriate column for each item in a section. 1: LOWEST – 5: HIGHEST

TEACHER'S ACTIVITIES	COMMENTS
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1	2	3	4	5	<b>ORGANIZATION</b>	
					Is prepared for class	<b>Notes</b>
					Groups students appropriately	
					Uses class time efficiently	
					Organizes learning materials or activities effectively	
					Summarizes material and/or provides closure	

1	2	3	4	5	<b>INSTRUCTIONAL METHODS</b>	
					Uses teaching technique(s) appropriate to the instructional goals for this class	<b>Notes</b>
					Uses appropriate question strategies to enhance student learning and confidence	
					Proceeds at an effective pace	
					Uses teaching aids effectively	
					Provides clear directions for group work/pair work/ exercises	
					Corrects and gives feedback	

1	2	3	4	5	<b>CONTENT OR SUBJECT KNOWLEDGE</b>	
					Appears knowledgeable about subject matter	<b>Notes</b>
					Uses examples and/or illustrations to explain content	
					Emphasizes major points during delivery of course content	
					Assists students in the construction of their understanding	
					Uses logical steps of teaching	
					Has transition between steps	

1	2	3	4	5	<b>COMMUNICATION SKILLS</b>	
					Is enthusiastic about the subject matter	<b>Notes</b>
					Makes materials interesting to students	
					Responds to questions clearly and promptly	
					Uses speech that is audible, distinct, and appropriately paced	
					Demonstrates adequate command of English or the language of the course	

1	2	3	4	5	<b>STUDENT INTERACTION</b>	
					Encourages student participation	<b>Notes</b>
					Manages student interactions effectively	
					Welcomes and respects diverse viewpoints	
					Treats students equitably	
					Motivates students	

**SUMMARY:**

**Strengths observed:**

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**Suggestions for improvements:**

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**Observer**

**Observed teacher/student teacher**

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